



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

GOKHALE EDUCATION SOCIETYS SHRI  
BHAUSAHEB VARTAK ARTS COMMERCE  
AND SCIENCE COLLEGE M H B COLONY  
GORAI ROAD BORIVLI WEST MUMBAI

- Name of the Head of the institution **Dr. S. B. Karande**
- Designation **I/C Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **02228673498**
- Mobile No: **9766676811**
- Registered e-mail **sbvartakcollege@gmail.com**
- Alternate e-mail **sbvcns@gmail.com**
- Address **Gokhale Mahavidyala Marg, off  
Gorai Road, Near M.H.B.  
Colony, Borivali (West),  
Mumbai400091.**
  
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400091**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**

- Location **Urban**
- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Sushila Yadav**
- Phone No. **02228673498**
- Alternate phone No. **02228673498**
- Mobile **9819110289**
- IQAC e-mail address **iqacsbvartakcollege1979@gmail.com**
- Alternate e-mail address **sbvcns@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://sbvartakcollege.in/upload/add\\_media/1677908367\\_AQAR%202021-22.pdf](https://sbvartakcollege.in/upload/add_media/1677908367_AQAR%202021-22.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://sbvartakcollege.in/upload/add\\_media/1694404576\\_Academic\\_calendar\\_2022-23\\_.pdf](https://sbvartakcollege.in/upload/add_media/1694404576_Academic_calendar_2022-23_.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.65	2004	16/02/2004	15/02/2009
Cycle 2	B	2.37	2011	27/03/2011	26/03/2016
Cycle 3	B+	2.60	2017	12/09/2017	11/09/2022

**6. Date of Establishment of IQAC**

**18/01/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- A National Multidisciplinary Web Conference was organized on 22nd February 2023. The theme of the conference was 'Higher Education: Transformations in Post-Independence Period in India'. Total 39 research articles were received and published in the conference proceeding having ISBN- 978-93-93341-08-2. The YouTube video of the conference has 457 views.

- Department of Commerce in collaboration with IQAC organized a One-Day National Web Conference on 'Journey of Business and Management in Post- Independence Period of India' on 1st February 2023. Seven resource persons from different parts of the country and 25 research articles were received and published as an edited book. The YouTube video of the conference has 537 views.

- IQAC also aims to promote research aptitude among students and teachers and in order to achieve this aim a Peer Reviewed Half-

Yearly National Level Journal 'The Quest'- A Search for Budding Research Talents with the ISBN: 978-81-948515-2-3 was published for the duration January 2022 to June 2022. Total 14 papers were received and published in the Journal. Our 8 staff members are pursuing Ph.D.

- IQAC of the college took an initiative to organize Gokhale Education Society's Staff Training Academy's (STA) lecture on 15th February 2023 on the theme- 'Highlights of NEP 2020'. The Guest Speaker for the same was Dr. Balasaheb S. Patil, Professor and Head of Department of Economics, C.K.T. College, New Panvel.

- Various online and offline programmes were conducted by IQAC to bring about skill and personality development among students. Lecture series, webinars, seminars, workshops were organised by various departments. Department of Commerce organized, Commerce and Management week- 'Urja': Transforming Youth; that consisted of one session followed by activity for 5 days. This helped the students to develop critical thinking, problem solving, communication skills and listening skills etc. it also encouraged students to explore their creative thinking and innovative abilities.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	- Every year at the beginning of the academic year, IQAC, in consultation with the Principal and Heads of all departments, prepares the Academic calendar. Academic calendar helps to plan out curricular, co-curricular and extra-curricular activities. It also helps to plan out schedule of examination, guest lectures, sports, annual social gathering etc.
ISO Audit	Internal ISO audit was conducted on 18th October 2022 and Surveillance Audit was carried out on 3rd December 2022.
National Web Conference, Webinars and Guest Lectures to be organized	A National Multidisciplinary Web Conference was organized on 22nd February 2023. The theme of the

	<p>conference was 'Higher Education: Transformations in Post-Independence Period in India'. Total 39 research articles were received and published in the conference proceeding containing ISBN-978-93-93341-08-2. Many webinars and guest lecturers were conducted during the year by various departments. Various departments organized seminars, webinars and guest lectures on varied theme thereby enhancing the knowledge of the students.</p>
<p>Inculcate Research Culture</p>	<p>IQAC have taken the initiative of promoting research culture among the students and faculty members. To achieve this plan, a Peer Reviewed Half- yearly National Level Journal 'The Quest'- A Search for Budding Research Talents with ISBN Number-978-81-948515-2-3 was published for the duration January 2022 to June 2022. In order to promote research aptitude among students, Department of Economics and Sociology jointly conducted a survey research on the topic entitled 'Socio-economic Study of Households in Datta Pada', with the help Department of Life-Long Learning and Extension (DLLE) students. Programme of BAF organized a guest lecture on 'Writing a Good Project Report' on 8th July, 2022 to acquaint students with good report writing skills.</p>
<p>To develop competency skills among students</p>	<p>Webinars, guest lectures, lecture series, workshops etc. were organized by various</p>

departments / associations with the aim of developing competency and entrepreneurial skills among the students that is needed in the current global scenario.

Lecture series on entrepreneurship development helped students to get exposure on various entrepreneurial avenues available, also students are informed on skills and qualities needed to be a successful entrepreneur.

Department of Accountancy conducted 5 week certificate course in 'Basics of Accounting' to develop basic accounting competency among the students.

Bridge Course is undertaken by the Department of Mathematics to develop mathematical and statistical competency among students. Programme of BBI also organized a guest lecture on 'Theory of Investment and Financial Leverage' to develop financial literacy among the students.

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Commiittee	08/09/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	GOKHALE EDUCATION SOCIETYS SHRI BHAUSAHEB VARTAK ARTS COMMERCE AND SCIENCE COLLEGE M H B COLONY GORAI ROAD BORIVLI WEST MUMBAI
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• Pin Code	400091
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Sushila Yadav				
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• Mobile	9819110289				
• IQAC e-mail address	iqacsbvartakcollege1979@gmail.com				
• Alternate e-mail address	sbvcns@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://sbvartakcollege.in/upload/add_media/1677908367_AQAR%202021-22.pdf">https://sbvartakcollege.in/upload/add_media/1677908367_AQAR%202021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sbvartakcollege.in/upload/add_media/1694404576_Academic_calender_2022-23_.pdf">https://sbvartakcollege.in/upload/add_media/1694404576_Academic_calender_2022-23_.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			18/01/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest</b>			Yes		



<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• A National Multidisciplinary Web Conference was organized on 22nd February 2023. The theme of the conference was 'Higher Education: Transformations in Post-Independence Period in India'. Total 39 research articles were received and published in the conference proceeding having ISBN- 978-93-93341-08-2. The YouTube video of the conference has 457 views.</li> </ul>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
College Development Commiittee	08/09/2023

<b>14. Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2021-22	06/01/2023

<b>15. Multidisciplinary / interdisciplinary</b>
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- In order to implement multidisciplinary/Interdisciplinary approach among faculty members and students, college organized a National Multidisciplinary Web Conference on 22nd February 2023. The theme of the conference was 'Higher Education: Transformations in Post-Independence Period in India'. Total 39 research articles were received and published in the conference proceeding containing ISBN-978-93-93341-08-2. The conference aims to highlight the transformations in higher education in post-independence period and also aims to look at certain developments in higher education critically.
- Various Webinars, guest lectures and lecture series were organised by the college in order to promote multidisciplinary and interdisciplinary approach among the students and teachers. To mention a few the Department of Commerce in collaboration with IQAC organized a One-Day National Web Conference on 'Journey of Business and Management in Post- Independence Period of India' on 1st February 2023.
- Every year, the college publishes Peer Reviewed Half-yearly National Level Journal 'The Quest'- A Search for Budding Research Talents with the ISBN. The journal is Multidisciplinary/ Interdisciplinary and research papers/articles pertaining to any field /discipline can be published in it.
- Bridge Course was conducted by the Department of Mathematics from 4th July to 9th July, 2022 under the aegis of IQAC to improve basic mathematical and statistical abilities among students.
- NSS unit of our college in association with United Way Mumbai conducted 4 days 'Environmental Education Programme'.The programme was conducted on 29/09/2022, 07/11/2022, 06/12/2022, 06/02/2023 covering range of topics like mangrove ecosystem, DIY composting and bioenzyme, ecological restoration of dead lakes and kitchen gardening.
- Various webinars, guest lectures, seminars and lecture series were also organised by various departments in order to promote multidisciplinary and interdisciplinary approach among the students and teachers.

#### **16.Academic bank of credits (ABC):**

College is prepared to implement Academic Bank of Credit (ABC) as and when the guidelines are issued by the University of Mumbai.

#### **17.Skill development:**

College undertakes various activities and programmes with the aim of developing skills of students.

- To develop entrepreneurship skills among students, Department of Commerce organized a lecture series on 'Entrepreneurship Development' from 14th September to 17th September, 2022.
- Department of Accountancy conducted a 05 week certificate course on 'Basics of Accounting'. In this course, 116 students were enrolled and lectures were conducted by Mr. Nitin Sawant and Mr. Shitalkumar Jarkoli from 29th July, 2022 to 30th August, 2022.
- Programme of BBI organized IBS seminar on 'Theory of Investment and Financial Leverage' on 18th July, 2022 with the aim of developing financial literacy among the students.
- Department of Commerce also organized a Commerce and Management Week 'Urja' from 7th Feb 2023 to 10th Feb 2023 in an hybrid mode.
- Incubation centre of the college organized One Day workshop on Warli Painting on 3rd October 2022. Incubation centre of the college also organized a One-Day Workshop on Moti Toran Making on 21st October 2022.
- With an aim to develop communication skills among the students, Programme of BBI organized a seminar on 'Speech well Career Guidance' on 20th July, 2022. The resource persons for the same were Ms. Shweta Pal and Ms. Meeta Madhavi.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

College attempts to integrate Indian knowledge system through various activities and programmes like Certificate course in Yoga, celebration of Marathi Rajbasha Diwas, Vachan Prerna Din etc. College also has a Vivekanand Kendre that aims to inculcate the values and morals of Swami Vivekananda among the students. Vivekananda Kendra of our college organized Bharatiya Sanskriti Pariksha on 20th August, 2022.

Also, on the occasion of Rashtriya Ekta Divas i.e. 31st October, 2022, NSS Unit of our college organized Unity Run and also took Pledge to maintain unity in the society.

As a part of Amrit Mahotsav of Indian Independence, NSS Unit of the college organized various activities - 'Har Ghar Tiranga'

Rally, Cleanliness drive, online lecture and competition such as - Elocution, Essay, Patriotic Song, Poster Making etc. from 8th August to 17th August 2022. On 17th August, 2022, a closing ceremony was organized and Ex-Army Officers, Veer Mata and Veer Patni were felicitated on the occasion.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome of the programmes is measured through the result analysis and placements of the students.

Sr. No.	Class	Appeared	Pass	% of R
1.	TYBA	80	22	27.50
2.	TYBCOM	471	284	60.30
3.	TYBSC.IT	31	18	58.06
4.	TYBMS	66	57	86.36
5.	TYBBI	44	26	59.09
6.	TYBAF	63	50	79.36
7.	M.Com		Result not yet declared	

**20.Distance education/online education:**

As the Covid-19 subsided, college started in offline mode and regular lecture resumed in offline mode, however for the convenience of students, few activities like certain guest lectures, webinars, lecture series were conducted online and in hybrid mode.

## Extended Profile

### 1.Programme

1.1 185

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2515

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 912

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 818

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 83

Number of Sanctioned posts during the year



## Extended Profile

<b>1.Programme</b>	
1.1	<b>185</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>2515</b>
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>912</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>818</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>36</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	83
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	28
Total number of Classrooms and Seminar halls	
4.2	36.15262
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	89
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All programmes taught by college are affiliated to University of Mumbai. And in order to deliver these programmes college has a well-established mechanism. In this regard every year academic calendar is prepared by the IQAC. In this endeavor IQAC is assisted by the Principal and heads of all departments. Similarly, time table is also prepared by the time table committee. Time table consist of proper allocation of lectures for theory, practical and tutorial. For the effective delivery of curriculum teaching plan is prepared by each faculty member for corresponding academic year. Teachers participate in syllabus revision workshop when the syllabus is revised by the Board of Studies. Teachers also attend orientation programmes, refresher courses, faculty development programmes, short term courses conducted by UGC-HRDC and Ministry of Education. With the help of class test, assignments, tutorial, and regular attendance, progress of the students is monitored. Departmental meetings are conducted regularly to take a review of

departmental activities and completion of syllabus. Adhering to the rules and regulation of University, examination is conducted by college. Thus, curriculum is delivered by the faculty members, taking into consideration guidelines provided by University of Mumbai.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College is permanently affiliated to the University of Mumbai; accordingly the curriculum delivered by the college is prescribed by the University of Mumbai. College has a well planned mechanism for continuous internal evaluation- Academic calendar is prepared by the IQAC and in this process it gets assistance from the Principal and Heads of all the departments. Academic calendar helps in the smooth functioning of various curricular, co-curricular and extra-curricular activities of the college. Hence, academic calendar helps teachers to chalk down the activities regarding continuous internal evaluation process. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, webinars, project works, assignments, class test, tutorials, bridge course, quizzes and semester examinations.

Time table committee prepares a time table as per the workload of the teachers. As per the time table and lecture allocation, teaching plan is prepared by all the faculty members.

Examination Committee is formed as per University guidelines which monitor the overall assessment process.

Heads of Department conduct departmental meetings at regular interval to review the effective implementation of curricular, co-curricular and extra-curricular activities. The completion of syllabus and students result is also monitored in the meeting.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

211

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

211

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Cross cutting issues like human values, moral values, professional ethics, gender equality, environment and sustainability etc. are indispensable part of our curriculum. The syllabi of Arts, Commerce, and Science (IT) have covered all the above cross cutting issues in its curriculum in certain proportion. Self financing courses like BAF, BBI, BMS, M.Com also have courses focusing on the above cross cutting issues. Courses like Environmental studies, Geography, Sociology and Economics integrates crosscutting issues like gender, environment and sustainability into the syllabus. Foundation course taught at the F.Y and S.Y levels covers topics relevant to gender, human values, environment and sustainability.

Apart from regular teaching on these issues, the college also conducts various co-curricular and extra-curricular activities to address these issues. The college has a Women Development Cell that conducts various activities pertaining to gender issues, gender sensitization etc.

Nature Club of the college creates awareness among students about the importance of environmental sustainability through its various activities. As a part of inculcating human values among students 'National Service Scheme', 'Vangmay Sabha', 'Vivekanda Kendra', 'Yoga course', 'Counselling Centre', 'Department of Lifelong Learning and Extension' regularly conducts various activities focusing on core human values.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1765

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://sbvartakcollege.in/upload/add media/1694675001 Feedback%202022-23 removed.pdf">https://sbvartakcollege.in/upload/add media/1694675001 Feedback%202022-23 removed.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

2834

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

935

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Special Programmes for slow learners

- Remedial Lectures are conducted to improve the academic performance of the slow learners.
- Academic and Personal counselling is done by the Mentor to discuss their problems and resolve them.
- Study Materials are given to slow learners for basic understanding of the subject.
- Assignments are given to slow learners for practice purpose.
- Group Study is encouraged with the help of the advanced learners.
- Extra lectures are arranged for slow learners to clarify their doubts in difficult subject.

### Special Programmes for advanced learners



- Advance learners are encouraged to visit college library to inculcate reading habit among them.
- Advance learners are motivated to refer references books for better understanding of the subject.
- Advance learners are motivated to participate in extra-curricular activities like power-point presentation, debate, elocution competition, book review competition etc.
- Advance Learner participate in Projects Work and Research Survey activities.
- Skill Development Programmes are organised for advance learners.
- Seminars on Competitive Exams are arranged for advance learners.

During College Anniversary Function and Convocation Day, students are felicitated with certificate and cash prize for their academic achievement.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2515	36

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential Learning

- Project work
- Value Added Course
- Participation in various competition
- Field visit

- Education visit
- Industrial visit
- Seminars/Workshops/Conferences

#### Participative Learning

- Role Play
- Debates
- Team Work
- Elocution Competition

#### Problem Solving

- Case Study
- Group Discussion
- Quiz

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### ICT tools

- Language lab is equipped with computer and internet facilities.
- E-learning centre is available for students in college library.
- Projectors are installed in classrooms.
- Projectors and printers are installed at Language Labs and Information Technology Lab.
- Assembly Hall is equipped with mike, projector, cameras and computer system.
- Scanners are available at Library, Language Labs and Information Technology Lab

#### Teaching-learning process

- PowerPoint Presentations and Audio Video clips are used by faculty members.
- Educational videos are shown to students.

- YouTube video links provided by teachers, helps students in better understanding of subject knowledge.
- Online quiz for students are arranged with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

341

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has mechanism for transparent and robust internal assessment as following:

- Academic Performance of the students is evaluated throughout the Academic Year by teachers.
- Internal Class test is conducted in the mid of the term. Semester End Examinations are conducted at the end of the term as per University of Mumbai guidelines.
- Examination Time Table is communicated to the students well in advance through notices displayed on college website and notice board.
- Syllabus is completed on time. Students are made aware of

the evaluation pattern to ensure transparency in the assessment.

- Paper Setting and Assessment is done as per the university norms.
- Additional examinations are taken for students who fail to appear for regular exams due to sports activity or medical ground.
- Results of all exams are declared within stipulated time period and displayed on college notice board and website.
- Students can approach Examination Committee for examination related grievance.
- After result declaration, students who are not satisfied with their marks can demand for photocopy of answer sheet.
- Students can apply for Revaluation or Verification by paying fees.
- Result card are distributed to students after result declaration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The institution has a transparent, time- bound and efficient mechanism to deal with internal examination related grievances.
- The redressal of grievance for first and second year evaluation is done at college level.
- The redressal of grievance for final year evaluation is done at University.
- Unfair means committee deals with grievances related to internal examination.
- The grievance recovery mechanism is according to university rules.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Programme Outcomes and Course Outcomes are learner-centric. It provides a frame work for curricular and co-curricular activities to be carried out by the teachers.
- Teachers take efforts to achieve Programme Outcomes and Course Outcomes to get positive learning outcome.
- Learning outcome is measured by the college on the basis of students' performance in the University and College level examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- A copy of syllabus is available with every department for ready references for students.
- At the beginning of every Academic year Programme Outcomes and Course Outcomes are discussed with students in the classroom.
- As per the Academic Calendar, teaching plan is prepared by the faculty members taking into consideration Programme Outcomes and Course Outcomes.
- Different teaching learning methods are adopted such as PPT, Case study, Assignment, Class Test, tutorial etc. to achieve Programs and Courses outcome.
- Module wise Question bank is provided to the students.
- Students' feedback is taken on Teacher and Course at the end of Semester. Feedback analysis is done by the committee members for taking corrective action for achieving the Programme Outcomes and Course Outcomes
- Learning outcome is measured by the college on the basis of students' performance in the University and College level examination.
- Bridge course is also conducted in few subjects like Mathematics and Accountancy to achieve the Programme and Course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

457

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://sbvartakcollege.in/upload/add\\_media/1694584726\\_271%20SSS.pdf](https://sbvartakcollege.in/upload/add_media/1694584726_271%20SSS.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>



### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College through its various departments and associations conducted number of extension activities in the year 2022-23. However extension activities are majorly conducted by NSS & DLLE.

Some of the major activities conducted by NSS are Pulse Polio Campaign, Yoga day Celebration, Har Ghar Tiranga Rally, Blood Donation Camp, National Unity Day Celebration, Swachhta Bharat Abhiyan, Celebration of Azadi ka Amrut Mahotsav Week, Vyasana Mukti Rally, Streetplay on Nasha Mukti, Police Mitra in Ganapati Immersion & DLLE conducted Beach Cleanliness Drive, Stationary

Donation Drive in slum area, Celebration of 'Tree Plantation Week' Celebration of ' World Food Day' etc.

Above mentioned extension activities have enabled the institution to sensitize students towards social issues as well as to reach the nearby communities. Due to involvement in extension activities critical thinking and time management skills of the students get developed. As the students get exposure outside the college campus with diversified social groups, they develop confidence, tolerance, group behaviour and develop sense of civic responsibilities thus emerging as leaders in the society. Besides this rural community becomes aware about the health, education, cleanliness and other social issues through medical camps, cleanliness drives, street play, tree plantation etc. conducted by our college. Street play on Nasha Mukti creates awareness about dangers of substance abuse.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

**Cross/ YRC etc., during the year**

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1063

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College provides necessary infrastructure provisions to ensure that the teaching-learning process is maintained at an excellent level. The college facilitates physical and academic support to students through ICT enabled classrooms, well-equipped laboratories as well as library with large number of books, e-books, encyclopedias, reference books, journals, e-journals. The library also has a separate e-learning center. The college has total 26 classrooms. These twenty-six classrooms has sufficient benches, quality boards, dustless chalks, projectors, enough fans, tube lights and these classrooms are well ventilated. Among these twenty-six classrooms nineteen have been provided with a high resolution overhead projector. The college has well-equipped three laboratories: Electronic Laboratory, Geography Laboratory and Computer Laboratory to facilitate students and teachers, in order to enhance teaching and learning through demonstrations and live presentations. The college has developed an eco-friendly atmosphere in its premises to enrich learning environment. The college provides an e-learning center where students watch educational videos, fill scholarship forms, download syllabus and complete their projects/assignments.

The college has two reading rooms and an auditorium with enough seating facility. The auditorium is utilized to conduct International/national conferences, seminars, workshops, guest lectures, meetings, staff academy programmes etc. The college campus is also Wi-Fi enabled for everyone. Our college provides wheelchairs and alternative paths to stairs for differently able/Divyangans. The entire campus is monitored by CCTV cameras, with an overall viewing facility located in the principal's office, to ensure the safety of students and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides plenty of opportunities for overall personality development of students and teachers. The college has been working to encourage holistic development of students by organising co-curricular and extracurricular activities through various associations. There are 16 associations in the college namely - Student Council, National Service Scheme, Department of Lifelong Learning and Extension, Women Development Cell, Career and Placement Cell, Yoga Centre, Vivekananda Kendra, Incubation Cell etc. These associations provide opportunities to the students for exploring their hobbies, abilities, talents and skills. Every association has teacher co-ordinator and student co-ordinator who motivates the students to participate in interclass competitions, intercollegiate competitions and university competitions. The Department of Lifelong Learning and Extension (DLLE) of our college received championship trophy from DLLE of University of Mumbai in three consecutive years. The college has been encouraging students for sport activities through gymkhana and playground. The gymkhana office is built on 695.31 sq. fts area and an open space of 16425.52 sq.fts available on four sides of the building where student practice sports. The gymkhana and playground has sufficient exercise and sporting equipment. The college has appointed teacher co-ordinator and trainers for sports activities like Kabaddi, Kho-Kho, Volleyball, Baseball, Cricket etc. The college also makes an arrangement of BMC grounds whenever necessary. The Yoga center of college conducts

**'Certificate Course in Yoga' to improve strength, flexibility, concentration etc.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

20

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is partially automated using (Autheum Light 5.0) Integrated Library Management System (ILMS). The college has library with aims to develop reading habits among the students. Our college libraries are functioning on the first and second floor consisting of 37253 books and 24016 reference books. It includes Encyclopaedias, Sanskrit Kosha, Dictionaries, Competitive Exam Books, Textbooks, Magazines, Marathi, Hindi, English Literature books, Subject-wise reference books, self-motivational books are also available in the library.

A computerized searching and issuing facility is also available in the library to save time for students and teachers. The library has a subscription to 48 journals and an INFLIBNET/ N-List subscription. The E-learning centre of the library has a client server facility where students can access e-journals, e-books, watch academic videos, read competitative exam material, complete assignment/ project work etc. A comfortable study environment is provided in the library with sufficient seating arrangements. It has separate sections for issues of books, academic journals, magazines, newspapers etc. The library has 14 PCs assisting in effective learning process. It also helps teachers and students in research work. The college reading room opens at 9:00 a.m. and closes at 5:00 p.m.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**5.74366**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**40**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<b>No File Uploaded</b>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College keeps updating its plan for Wi-Fi facility and IT enabled services for all the stakeholders from time to time. At present, college has 89 Computers (3 Servers), 16 Printers, 14 UPSs, 2 Scanners, 21 Projectors and 2 Laptops and all are in working condition. The college has been enhancing its network



infrastructure to accommodate increased bandwidth demands for seamless communication. College has an internet connection of TIKONA BROADBAND SERVICE and JEEBR LEASE LINE Service.

The college regularly upgrades its IT infrastructure and offers sufficient bandwidth for an internet connection.

- The internet bandwidth connection was 2 Mbps till the year 2018-19.
- The internet bandwidth connection was upgraded to 20 Mbps in the year 2019-20.
- The internet connection of company TIKONA BROADBAND SERVICE was upgraded from 10 MBPS to 20 MBPS and JEEBR LEASE LINE to 30 MBPS bandwidth in the year 2021-22.

The college provides free Wi-Fi JIO NET and internet facility to the whole staff and Students. Admission process has been successfully carried out through the website after updating our web portal and a contract has been drawn with Payment Gateway BILLDESK for the online payment of fees.

A technician has been appointed as a Lab Assistant to maintain the IT infrastructure. The college has done AMC with the designated service centre for repairs, up-gradation, maintenance and service of equipment. The exam software is periodically updated in accordance with university standards. The college purchases subscription of Antivirus and various useful software's. The cartridges used in printers are regularly refilled. The Operating system Windows 10 has been upgraded to Windows 13.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

89

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>C.10 - 30MBPS</b>
--	----------------------

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**24.8968**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The Institution has an established system for maintenance & utilization of physical, academic and support facilities in the campus. The administrative officials and committee members constantly supervise and track the overall infrastructure and ensure its service and repair work. The college infrastructure is used in two shifts. B. Com., B. A. B. I. Banking &**

Insurance) and M. Com courses class are run in the morning shift and Self Finance Courses - B. M. S., B. Sc. (IT), B. Com (A & F) are run in the afternoon shift.

**Maintenance and Utilization:**

- Laboratories

Faculty members and lab assistants are assigned to oversee the appropriate use of lab equipment in the laboratories.

- Library

College library is managed by library staff. Librarian looks after the smooth functioning of the library.

- Sports and Games Facility

Sports In-charge and gymkhana committee take care of utilization of all kind of sports equipment and enhance sports activities.

- ICT facility

The College has appointed a technician to maintain CCTV Cameras, Biometric Devices, campus Wi-Fi, electronic devices such as projectors, laptops and printers.

- Classrooms

Classrooms with furniture and educational aids are maintained by the corresponding departmental staff and the entire operation is overseen by the departmental representative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**346**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

763

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

763

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

189

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students' council of the college is an elected body, which is entitled to promote and facilitate co-curricular and extra-curricular activities of the college and provide opportunities for overall personality development. Students' Council of the College is constituted as per the Statute of University of Mumbai and Maharashtra Public University Act 2016. Principal nominates a senior faculty member as Teacher In-charge of the Council who is assisted by Teacher In-charge of Gymkhana and NSS. As per the statute, Principal nominates one member from each class of the College, from F.Y. B.Com., S.Y. B.Com., T. Y

B.Com., F.Y.BA, S.Y.BA, T.Y.BA and one representative from Self-Financed Courses. Principal is authorized to nominate one member as a representative of SC/ST category and one student each from NSS, Sports and one representative of girl students. The nominated members of the Students' Council select three executive members, i.e., General Secretary, Cultural Secretary and University Representative. The University Representative represents the College in University Students' Council. Students' Council promotes and encourages the involvement of students in organizing curricular and extra-curricular activities.

One Students' representatives are nominated on College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Gymkhana, Grievance Redressal Cell and Anti-ragging committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

60

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement



5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have unregistered Alumni association. However, alumni is contributing to the development of college through the support services on various occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims to achieve the holistic development of the students.

The Vision and Mission of the college are as under

**Vision :** "To achieve higher level of academic and cultural excellence and to mould students into responsible citizens with integrity of character and to empower them to face the challenges of a globalized world as well as to meet the ever changing expectations of all the stake holders."

**Mission :** "We commit ourselves to build a strong group of young people with discipline and character to make our society proud of them and to develop the multifaceted personality of our students."

In order to achieve the Vision and Mission of the college, an effective governance is developed.

Management ensures the democratic participation of all stakeholders in formulation and implementation of the policies and action plans pertaining to academic and other important matters. The results are reflected in the success rate of students in the university examinations.

Under the effective leadership and guidance of the governing body of the Gokhale Education Society and the Principal of the College, the college prepares a plan of action in consultation with College development committee and IQAC.

File Description	Documents
Paste link for additional information	<a href="https://sbvartakcollege.in/upload/add_media/1674022735_Vision%20&amp;%20Mission.pdf">https://sbvartakcollege.in/upload/add_media/1674022735_Vision%20&amp;%20Mission.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution functions in a fairly decentralized manner, by ensuring the democratic functioning of the staff members and further delegation of authority through various committees and associations. The Management takes a long term view towards starting of new programs, judicious use of infrastructure, industry association during the industrial visits and campus interviews etc. The Management adopts a proactive approach and ensures the democratic participation of all stakeholders in formulation and implementation of the action plans pertaining to academic and other important matters. The policies and plans of the college are periodically reviewed, monitored for both academic and financial aspects through appropriate channels. The institute provides platform for developing various qualities among the students and staff members through various committees, Associations and Forums.

The institution has introduced quite a good number of innovations in the Teaching Learning Process, use of ICT, evaluation of the students, Research and Extension activities. The outcome is reflected in the success rate of students in the university examinations. Quality improvement strategies include use of ICT in teaching learning, organization and participation of faculty members in conferences, seminars, workshops, students' participation in NSS, community initiatives,

intercollegiate events, sports and various extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the Academic year 2022-23, the teaching and learning were entirely in the offline mode throughout the academic year. The examinations were also conducted offline as per the guidelines issued by the university.

In order to execute the academic calendar effectively, regular meetings of the staff members and committees were conducted. The planned activities like Web Conferences, Lecture series on entrepreneurship development, commerce and management week, NSS Camp, Annual social gathering were conducted. Orientation lectures were organized for the newly enrolled students as well as for HSC students to create an awareness about the admission process of first year degree programme.

Department of Accountancy started a value added course in 'Basics of Accountancy' and 16 students were enrolled for the course.

Department of Commerce organised a lecture series on Entrepreneurship Development from 7/02/2023 - 10/02/2023.

Remedial lectures were conducted for academically weak students and Bridge course was conducted by Department of Mathematics.

Feedback system is properly implemented by the college.

Book exhibition was organised by the Library; various publishers were invited for the exhibition.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Gokhale Education Society (established in 1918) runs and manages our college. The society is entirely managed by dedicated teachers and has established about 140 educational institutions, in urban, rural as well as Adivasi areas of the Maharashtra state. Our college was established by Gokhale Education Society in the year 1979. College is managed by a Principal under the guidance of the office bearers of Gokhale Education Society. Principal is assisted by Vice Principal and SFCs co-ordinators and office staff members. Since the college is permanently affiliated to the University of Mumbai and registered under section 2(f) and 12(b) of UGC Act, it follows all the rules and regulations laid down by Government, UGC, University of Mumbai and Gokhale Education Society. Appointment of staff members is strictly done as per the norms of concerned authorities. Gokhale Education Society has Director (HR). Appointment of staff is done as per the norms laid down by the government through Director (HR). Every department of the college is headed by a well-qualified staff member. Various committees are formed as per statute and for various co-curricular and extra-curricular activities. Principal ensures implementation of plans and looks after day to day activities of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sbvartakcollege.in/upload/add_media/1646284844_Organisational_Chart.pdf">https://sbvartakcollege.in/upload/add_media/1646284844_Organisational_Chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
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File Description	Documents
ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff include Cooperative Credit Society which facilitates instant loans to staff members in case of emergencies and at the end of the year, members of the Credit Society get a dividend.

The institute organises periodical health checkup camps in association with various NGOs and the Alumni Association, conducts programs for better mental health and personality development. To boost up the morale of the staff members, every year on Foundation Day, the Staff Academy felicitates senior most teachers and staff members and also felicitates the achievements of staff members in different fields. To promote academic progress of the teachers, the college motivates and actively supports their Ph.D. studies and publications and Staff Academy' is the forum, where teachers are provided a platform to share their views and ideas to the colleagues. Teachers are relieved on priority basis for participating in Orientation programmes, Refresher Courses, Short-Term Courses and Workshops for academic development, career advancement and paper presentations at conferences and seminars. Class IV employees are motivated to improve their educational qualifications and technical skills. Thrust is given to conduct need based lectures/Seminars / workshops for teaching and non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The measure to assess faculty is by means of the Annual Performance Appraisal Report (APAR) submitted at the end of every academic year. The objective of the APAR is to highlight**

faculty member's role and performance for the past year and it also summarizes the expectations from the faculty for future development. The faculty members do the self appraisal of various points mentioned in the report before submitting to the authority. This report is reviewed and appraised by head of the department, Vice- Principal and Principal with their remarks and forwarded to the Management of the society. The reporting authority reviews annually the nature and quality of work performed by the faculty members based on the parameters such as knowledge, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations and teamwork. Feedbacks received from students are further considered and incorporated in decision making process for continuous improvement.

The APAR cell appraises and evaluates the staff members, according to which the staff takes the training for further skill development. The promotions are done as per the standard code of promotion and policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Quarterly Internal Audit is conducted by auditor /CA firms**

appointed by the organization. The Internal Audit is entrusted with the job of checking the payments, approvals, compliance of rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST etc are checked by the internal auditors.

The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances as per the preparation.

The Internal Audit is conducted quarterly to ensure timely and proper deposit of statutory dues, budgetary control, compliance



of sanctions and approvals, check for any irregularity in payment etc. Overall compliance and proper record keeping and compliance of accounting standards by the college are also finally checked by the statutory auditor every year. The deviations, if any, are reported to the Management in the Independent Auditor report or the observations /deviations in the accounts found out in the audit are discussed and sorted out with the Management before preparation of Final accounts. The Financial statements were prepared by the Institute under the supervision and guidance of Internal Auditors/Statutory Auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of funds:

The major sources of revenue are: Fees collection.

Management contribution, if required.

Sundry income generated through sale of outdated papers. The

funds collected are spent only for planned expenditures specified in the budget. The annual budget of the college is prepared after obtaining inputs from IQAC, Departments, Library, Gymkhana and various committees. After quotations from vendors, the budget is revised on the basis of requirements and priorities of the college. The college also makes operational budgetary allocations for salaries of all teaching and non-teaching staff, housekeeping staff, repairs and maintenance, AMCs, license fees, developmental work, audit fees, legal and professional charges, purchase of books and periodicals, event expenses, sports participation fees, electricity and water bills, stationery expenses, postage and miscellaneous expenses. The budget items are approved by the Management. The final annual budget (capital & revenue) is tabled before the College Development Committee (CDC). All financial transactions are controlled and monitored by internal and external audit. The college distributes endowment prizes and scholarships to deserving needy students. The students are granted a permission to pay the admission fees in two installments, if required, after considering the financial position of the concerned student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Every year at the beginning of the Academic Year, IQAC, in consultation with the principal and HODs, prepares the Academic Calendar for smooth functioning of various curricular, co-curricular and extra-curricular activities of the college. Commencement of the term, last working day of the semester, Examination schedules, Cultural Activities, Sports day and other extra-curricular activities are scheduled in the Academic Calendar. After incorporating the changes suggested by the Teaching staff, Non- Teaching Staff and Student Representatives, IQAC gets approval from College Development Committee for its implementation. It is then displayed on the college website and circulated to the HODs for preparing Departmental plan for conducting various activities such as seminars, examinations,

guest lectures etc. This helps faculty members to prepare Teaching Plan, Progress Report, Personal Time Table and Consolidated Time Table. The Administrative Calendar is prepared by the Office superintendent, Head of Accounts Section and the Librarian. It is circulated among the Non-Teaching staff for implementation. The plan of action is monitored by Principal, HODs and IQAC committee members and makes the suitable suggestions for the effective implementation of a plan of action for smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and ensures reviews the teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements, based on feedback, implemented are as under.

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations and learning outcomes. The standard methods of teaching, learning and evaluation which are proven over the years are being

followed. In the Academic year 2022-23 teaching and learning were entirely conducted offline.

2. Academic Calendar: Based on the University Academic Schedule, the Institute prepares the academic calendar well in advance at the beginning of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDPs/ Hands-on-series and many more. During the year, various events were conducted very successfully in an online and offline mode.

3. Preparation of teaching plan for each Semester: The teaching plan is prepared by the faculty members for all the subjects they teach in that particular semester along with enriching the

curriculum with guest lectures, industrial visits and Internships.

File Description	Documents
Paste link for additional information	<a href="https://sbvartakcollege.in/upload/add_media/1694404576_Academic_calender_2022-23_.pdf">https://sbvartakcollege.in/upload/add_media/1694404576_Academic_calender_2022-23_.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

With more than 70% of our students being girls, gender equity is given utmost importance. All departments and associations of the college conduct a number of programmes to ensure that there is equal rights and opportunities without any bias of gender. This

year college took gender equity a step further by organizing a One-day seminar on 'Socio-political Barriers in the Upliftment of Women and Queer', organized by the Department of Political Science and the Department of Sociology. This was an attempt to sensitise students towards the complexity of gender issues that exist today. Students also presented their papers on the topic at the seminar.

A Poster Presentation on 'Way Towards Gender Equality: Break Down Walls and Defy Stereotypes' was held by the Department of Sociology, which highlighted the persistent gender inequality in society and the legal and social provisions available to combat it.

The WDC and the Department of BBI in collaboration with Proctor and Gamble organized a Seminar on 'Menstrual Cycle and Health Issues' and a Seminar on 'Financial Independence for Every Woman'. To create awareness of the importance of insurance, the WDC in collaboration with the Department of BAF, organized a programme on 'Health Insurance among Women'.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Girls Common Room, Counseling Center</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

### Solid waste management

The solid waste generated in the campus is segregated into dry and wet waste. Two separate bins are provided for the dry and wet waste. Paper waste is reused for rough work by teaching and non-teaching staff members. Papers that have written matter on both sides are used in the compost bin. Some of the paper is used to make Paper bags that are distributed to vendors and grocery shops in the vicinity of the college.

### E-waste management

Two bins are provided for e-waste. These bins are placed at prominent locations and e-waste of staff and students are collected in them. When the bins are full, an authorised e-waste vendor is contacted. The vendor collects the accumulated waste and disposes it in a safe and ethical manner. The college then receives a certificate from the vendor.

Bio-medical waste, liquid, hazardous and radioactive waste are not generated in our campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">E-waste bins and Dry and Wet segregation</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college always tries to promote an inclusive environment and ensure tolerance towards all caste, religion and socio-economic diversities and spread harmony among students and faculty members. Festivals such as Rakshabandhan and Christmas are celebrated in the college.

The competitions held by all the Associations and departments of the college are in three languages - Hindi, Marathi and English ensuring linguistic inclusiveness. The Department of Psychology and Sociology along with the Counselling Centre organized a Guest Lecture on 'Making Classrooms Inclusive' which was an attempt to make students aware about stereotypes and discrimination in the classroom and measures to minimize these discriminations. The DLLE celebrated Christmas by distributing stationery to underprivileged kids in the Shanti Nagar area in



the vicinity of our college. The Vangmaya Sabha of the college celebrates the Hindi Bhasha Din as well the Marathi Rajbhasha Din, which are well attended by students of all linguistic backgrounds. Our NSS volunteers participated in Bhajan Sandhya and Unity Run on Rashtriya Ekta Diwas organized by the University, spreading the feeling of solidarity among not just our college students but with students of all other colleges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Empathic citizens:** Sensitizing students and employees towards constitutional rights and duties is given priority by our college and various activities are conducted throughout the year to transform students into ideal citizens. The NSS unit of our college conducts and participates in a number of events that inculcate and develop constitutional values and responsibilities as model citizens of the country. This year the NSS volunteers organized an eight days Pulse Polio Campaign, Police Mitra during the Ganpati immersion, Street play on Nasha Mukti, Vyasan Mukti Rally, Blood Donation Drive, Cleanliness Activity at National Park, Voter Awareness Rally and Swachhta Abhiyan. Our N.S.S. volunteers participated in the Republic Day parade at Shimpoli.

Department of Political Science celebrated Constitution Day on 26th November 2022. Sr. Police Inspector Sudhir Kudalkar and PSI Dr. Deepal Hinde were the chief guests for the programme.

The DLLE of our college is in the forefront in conducting activities inculcating constitutional values in students. A Tree Plantation Week was undertaken by the DLLE between 10th October 2022 and 15th October 2022 where students planted medicinal plants in their neighbourhood. Donation Drive and Beach Cleaning Drive were other programmes conducted by the DLLE.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**To celebrate National and International Days, the following events were conducted:**

**International Yoga Day was celebrated by the N.S.S. the Department of BMS and the Yoga Centre of our college.**

**BBI celebrated Bank Nationalization Day on 19th July.**

**National Youth Day was celebrated by the Vivekananda Kendra of**

our college on 12th January, that being Swami Vivekananda Jayanti.

Constitution Day was celebrated by the Department of Political Science and the NSS on 26th November.

World Environment Day was celebrated by the Nature Club of the college.

World Tourism Day, Non-violence Day, Girl Child Day, World Food Day, International Energy Day and Indian Air Force Day were also celebrated.

The Electoral Literacy Club organized a Voter Awareness Rally in MHB area on the occasion of National Voters Day on 25th January, 2023. A talk on 'How to Register yourself as a Voter' on 18th Nov. 2022.

The Azadi Ka Amrit Mahotsav was celebrated all year round with a number of programmes.

A Poster Exhibition was organized with the theme '75 years of Independence' in which every department created posters with topics relevant to their subject.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Organizing Conferences and Seminars on contemporary issues consecutively for the last many years.**

**Objectives:** To be updated on current knowledge and be acquainted with the new findings in different academic disciplines.

To bring together academicians and experts from different parts of the country for a fruitful discussion on contemporary issues and to bridge the gap between academics and industry.

To provide a platform for faculty members to undertake research activities and for future collaborations.

To initiate students into research skills of reading, writing and critical thinking.

**Need Addressed:** Educationists need to be life-long learners and critical thinkers. As disseminators of knowledge, it is vital to be updated on current knowledge which they can pass on to their students. There is also a need to promote research acumen among faculty members and to provide them a platform to present their ideas on contemporary issues.

**Practice:** Our college has been organizing conferences and seminars on various levels-State, National, International - consecutively for the last many years. The IQAC, after discussing with the faculty members, decides on a theme for the conference. An organizing committee is appointed, which makes all the arrangements for a smooth and efficient conduct of the conferences.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Catering to weaker sections of society

The Gokhale Education Society is committed to uplifting the weaker sections of society. Gokhale Education Society has 140 educational institutions, many of them are in tribal and rural areas. This college was established with a view to cater to the population in the far-flung North-western suburb of Mumbai - Borivali. In keeping with this vision, our college caters mainly to the economically weaker sections of society. Majority of the students belong to the middle and lower middle class sections, with many of them being first generation learners. The college

strives to motivate these students by adopting various measures. Students are given the facility of paying fees in installments for the Self Finance courses and for the Regular B.A. and B.Com. courses. The college provides Earn and Learn opportunities to our students as and when required. The first generation learners are provided mentoring and career guidance that helps them in improving their academic performance as well as to set their future goals. Every class has a mentor who mentors the students to resolve any problems or issues. This has encouraged students to continue with their studies thereby minimizing drop-out rates.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1.To increase the intake capacity of students for different programmes/courses.
2. The maintain and upgrade the existing infrastructure
3. To apply for additional divisions of Self Finance Courses (BMS and M.Com.)
4. To introduce Ph.D. research centre in Commerece.
5. To start additional certificate courses.
6. To increase number of MOUs with other colleges for faculty exchange programmes and with NGOs to conduct various student centered programmes.